

Unit IMPPO254 (J5N4 04) Wrap By Hand in Food and Drink Operations

I confirm that the evidence detailed in this unit is my own work.

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| **Candidate’s name** |  | **Candidate’s signature** |  | **Date** |
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I confirm that the candidate has achieved all the requirements of this unit.

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| **Assessor’s name** |  | **Assessor’s signature** |  | **Date** |
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| **Countersigning — Assessor’s name****(if applicable)** |  | **Countersigning — Assessor’s signature****(if applicable)** |  | **Date** |
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I confirm that the candidate’s sampled work meets the standards specified for this unit and may be presented for external verification.

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| **Internal verifier’s name** |  | **Internal verifier’s signature** |  | **Date** |
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| **Countersigning — Internal verifier’s name****(if applicable)** |  | **Countersigning — Internal verifier’s signature****(if applicable)** |  | **Date** |
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| **External Verifier’s initials and date (if sampled)** |  |

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| **Unit overview** |
| This standard is about the skills and knowledge needed for you to wrap by hand in food and drink manufacture and/or supply operations.  |

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| **Sufficiency of evidence** |
| There must be sufficient evidence to ensure that the candidate can consistently achieve the required standard over a period of time in the workplace or approved realistic working environment. |

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Unit IMPPO254 (J5N4 04) Wrap By Hand in Food and Drink Operations

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| **Performance criteria** |
| **What you must do:** |
| There must be evidence for **all** Performance Criteria (PC). |
| **Prepare to wrap by hand** 1. Wear and use the correct personal protective equipment
2. Follow organisational personal hygiene requirements specifically with respect to hand washing
3. Source the product specification detailing wrapping requirements
4. Check that necessary work area and resources are available and fit for use
5. Source product requiring wrapping
6. Isolate and take action if product or wrap do not meet organisational quality specifications

**Wrap by hand** 1. Wrap product to organisational quality specification
2. Seal product to organisational quality specification
3. Maintain pace of production
4. Work within the limits of your responsibility and take action to address problems
5. Complete the necessary documentation and process to organisational requirements
6. Store wrapped product to organisational requirements
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Unit IMPPO254 (J5N4 04) Wrap By Hand in Food and Drink Operations

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| **Evidence reference** | **Evidence description** | **Date** | **Performance criteria** |
| **What you must do** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
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Unit IMPPO254 (J5N4 04) Wrap By Hand in Food and Drink Operations

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| **Knowledge and understanding** | **Evidence reference****and date** |
| **What you must know and understand** |
| For those knowledge statements that relate to **how** the candidate should do something, the assessor may be able to infer that the candidate has the necessary knowledge from observing their performance or checking products of their work. In **all** other cases, evidence of the candidate’s knowledge and understanding must be gathered by alternative methods of assessment (eg oral or written questioning). |
| 1 | The regulatory and organisational requirements relating to wrapping by hand in food and drink manufacture |  |
| 2 | How to source organisational wrapping requirements and product wrapping quality specification |  |
| 3 | Why it is important to adhere to organisational quality specifications |  |
| 4 | What the personal protective equipment needed is to wrap by hand and why it is important to use and wear it |  |
| 5 | Why it is important to adhere to organisational hand washing requirements |  |
| 6 | The work area and resources needed to wrap by hand |  |
| 7 | How to source and select wrap, sealant and product requiring wrapping |  |
| 8 | How to avoid contamination of the product during wrapping |  |
| 9 | Why it is important to work within the limits of your responsibility, take action to address problems and how to do this |  |
| 10 | How to complete organisational documentation requirements |  |

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# Supplementary evidence

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| **Evidence** | **Date** |
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| **Assessor feedback on completion of the unit** |
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